



3014 (02-09-04)

ANNUAL REPORT

OF

Name: HOLMEN MUNICIPAL WATER UTILITY

Principal Office: 421 SOUTH MAIN STREET
P.O. BOX 158
HOLMEN, WI 54636-0158

For the Year Ended: DECEMBER 31, 2002

**WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN**P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

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IDENTIFICATION AND OWNERSHIP

Exact Utility Name: HOLMEN MUNICIPAL WATER UTILITY**Utility Address:** 421 SOUTH MAIN STREET

P.O. BOX 158

HOLMEN, WI 54636-0158

When was utility organized? 8/1/1948**Report any change in name:****Effective Date:****Utility Web Site:**

Utility employee in charge of correspondence concerning this report:

Name: EUGENE R ALBERTS**Title:** VILLAGE ADMINISTRATOR CLERK**Office Address:**

421 SOUTH MAIN STREET

P.O. BOX 158

HOLMEN, WI 54636-0158

Telephone: (608) 526 - 4336**Fax Number:** (608) 526 - 4357**E-mail Address:** alberts@holmenwi.com

Individual or firm, if other than utility employee, preparing this report:

Name:**Title:****Office Address:****Telephone:****Fax Number:****E-mail Address:**

President, chairman, or head of utility commission/board or committee:

Name: JOHN W CHAPMAN**Title:** VILLAGE PRESIDENT**Office Address:**

421 S MAIN ST

P.O. BOX 158

HOLMEN, WI 54636-0158

Telephone: (608) 526 - 4336**Fax Number:** (605) 526 - 4357**E-mail Address:** chapman@holmenwi.com

Are records of utility audited by individuals or firms, other than utility employee? YES

IDENTIFICATION AND OWNERSHIP

Individual or firm, if other than utility employee, auditing utility records:

Name: ALLAN BROTT**Title:** PARTNER**Office Address:** HAWKINS ASH BAPTIE AND CO

99 MILWAUKEE ST

P.O. BOX 1508

LA CROSSE, WI 54602-1508

Telephone: (608) 784 - 7737**Fax Number:****E-mail Address:****Date of most recent audit report:** 2/19/2002**Period covered by most recent audit:** JANUARY 1, 2001 TO DECEMBER 31, 2001

Names and titles of utility management including manager or superintendent:

Name: EUGENE R ALBERTS**Title:** VILLAGE ADMINISTRATOR CLERK**Office Address:**

421 SOUTH MAIN STREET

HOLMEN, WI 54636-0158

Telephone: (608) 526 - 4160**Fax Number:** (608) 526 - 4357**E-mail Address:** alberts@holmenwi.com

Name: JOHN W CHAPMAN**Title:** VILLAGE PRESIDENT**Office Address:**

421 SOUTH MAIN STREET

HOLMEN, WI 54636-0158

Telephone: (608) 526 - 4336**Fax Number:** (608) 526 - 4357**E-mail Address:** chapman@holmenwi.com

Name: ROBERT HAINES**Title:** DIRECTOR OF PUBLIC WORKS**Office Address:**

421 SOUTH MAIN STREET

HOLMEN, WI 54636-0158

Telephone: (608) 526 - 3513**Fax Number:** (608) 526 - 4357**E-mail Address:** haines@holmenwi.com

Name of utility commission/committee: HOLMEN VILLAGE BOARD

Names of members of utility commission/committee:

MR RICHARD ANDERSON, TRUSTEE

MR JOHN W CHAPMAN, PRESIDENT

IDENTIFICATION AND OWNERSHIP

Names of members of utility commission/committee:

MR NEAL FORDE, TRUSTEE
MS JOAN HAUSER, TRUSTEE
MR HOWARD OLSON, TRUSTEE

Is sewer service rendered by the utility? YES

If "yes," has the municipality by ordinance combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

Firm Name: HAWKINS, ASH, BAPTIE AND CO., LLP
99 MILWAUKKE STREET
P.O. BOX 1508
LACROSSE, WI 54603-1508

Contact Person: MR ALLAN BROTT

Title: PARTNER

Telephone: (608) 781 - 7731

Fax Number:

E-mail Address:

Contract/Agreement beginning-ending dates: 1/1/2000 12/31/2002

Provide a brief description of the nature of Contract Operations being provided:

Annual Financial Audit

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	533,055	537,765	1
Operating Expenses:			
Operation and Maintenance Expense (401-402)	211,235	176,478	2
Depreciation Expense (403)	112,899	102,939	3
Amortization Expense (404-407)	0	0	4
Taxes (408)	104,410	104,173	5
Total Operating Expenses	428,544	383,590	
Net Operating Income	104,511	154,175	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	104,511	154,175	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Income from Nonutility Operations (417)	0	0	8
Nonoperating Rental Income (418)	0	0	9
Interest and Dividend Income (419)	22,339	26,558	10
Miscellaneous Nonoperating Income (421)	0	0	11
Total Other Income	22,339	26,558	
Total Income	126,850	180,733	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	12
Other Income Deductions (426)	0	0	13
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	126,850	180,733	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	34,773	37,143	14
Amortization of Debt Discount and Expense (428)	3,622	3,775	15
Amortization of Premium on Debt--Cr. (429)			16
Interest on Debt to Municipality (430)	7,370	8,270	17
Other Interest Expense (431)	0	0	18
Interest Charged to Construction--Cr. (432)			19
Total Interest Charges	45,765	49,188	
Net Income	81,085	131,545	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	1,562,477	1,341,142	20
Balance Transferred from Income (433)	81,085	131,545	21
Miscellaneous Credits to Surplus (434)	99,096	89,790	22
Miscellaneous Debits to Surplus--Debit (435)	0	0	23
Appropriations of Surplus--Debit (436)	0	0	24
Appropriations of Income to Municipal Funds--Debit (439)	0	0	25
Total Unappropriated Earned Surplus End of Year (216)	1,742,658	1,562,477	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		
NONE		2
Total (Acct. 413):	0	
Income from Nonutility Operations (417):		
NONE		3
Total (Acct. 417):	0	
Nonoperating Rental Income (418):		
NONE		4
Total (Acct. 418):	0	
Interest and Dividend Income (419):		
INTEREST INCOME	22,339	5
Total (Acct. 419):	22,339	
Miscellaneous Nonoperating Income (421):		
		6
Total (Acct. 421):	0	
Miscellaneous Amortization (425):		
NONE		7
Total (Acct. 425):	0	
Other Income Deductions (426):		
NONE		8
Total (Acct. 426):	0	
Miscellaneous Credits to Surplus (434):		
2001 TAX EQUIVALENCE	99,096	9
Total (Acct. 434):	99,096	
Miscellaneous Debits to Surplus (435):		
NONE		10
Total (Acct. 435)--Debit:	0	
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		11
Total (Acct. 436)--Debit:	0	
Appropriations of Income to Municipal Funds (439):		
NONE		12
Total (Acct. 439)--Debit:	0	

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs & Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):						
NONE					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	533,055	0	0	0	533,055	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents	0	0		0	0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained	(17)				(17)	5
Other Increases or (Decreases)						
to Operating Revenues - Specify:						
NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	533,072	0	0	0	533,072	

DISTRIBUTION OF TOTAL PAYROLL

1. Amount originally charged to clearing accounts as shown in column (b) should be shown as finally distributed in column (c).
2. The amount for clearing accounts in column (c) is entered as a negative for account "Clearing Accounts" and the distributions to accounts on all other lines in column (c) will be positive with the total of column (c) being zero.
3. Provide additional information in the schedule footnotes when necessary.

Accounts Charged (a)	Direct Payroll Distribution (b)	Allocation of Amounts Charged Clearing Accts. (c)	Total (d)	
Water operating expenses			0	1
Electric operating expenses			0	2
Gas operating expenses			0	3
Heating operating expenses			0	4
Sewer operating expenses			0	5
Merchandising and jobbing			0	6
Other nonutility expenses			0	7
Water utility plant accounts			0	8
Electric utility plant accounts			0	9
Gas utility plant accounts			0	10
Heating utility plant accounts			0	11
Sewer utility plant accounts			0	12
Accum. prov. for depreciation of water plant			0	13
Accum. prov. for depreciation of electric plant			0	14
Accum. prov. for depreciation of gas plant			0	15
Accum. prov. for depreciation of heating plant			0	16
Accum. prov. for depreciation of sewer plant			0	17
Clearing accounts			0	18
All other accounts			0	19
Total Payroll	0	0	0	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	5,968,687	5,876,814	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	934,171	815,573	2
Net Utility Plant	5,034,516	5,061,241	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	21,516	24,744	6
Special Funds (125)	138,713	138,498	7
Total Other Property and Investments	160,229	163,242	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	0		8
Temporary Cash Investments (132)	522,247	407,817	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	1	1	11
Other Accounts Receivable (143)	2,201	2,506	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	105,459	60,503	14
Materials and Supplies (150)	25,868	28,045	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	655,776	498,872	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	17,490	21,111	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	17,490	21,111	
Total Assets and Other Debits	5,868,011	5,744,466	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	295,095	295,095	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	1,742,658	1,562,477	23
Total Proprietary Capital	2,037,753	1,857,572	
LONG-TERM DEBT			
Bonds (221)	660,000	715,000	24
Advances from Municipality (223)	135,000	155,000	25
Other Long-Term Debt (224)	0	0	26
Total Long-Term Debt	795,000	870,000	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	25,977	24,429	28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)			30
Taxes Accrued (236)	99,254	99,096	31
Interest Accrued (237)	3,258	3,535	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	128,489	127,060	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Property Insurance Reserve (261)			37
Injuries and Damages Reserve (262)			38
Pensions and Benefits Reserve (263)			39
Miscellaneous Operating Reserves (265)			40
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	2,906,769	2,889,834	41
Total Liabilities and Other Credits	5,868,011	5,744,466	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
Plant Accounts:					
Utility Plant in Service (101)	5,968,687	0	0	0	1
Utility Plant Purchased or Sold (102)					2
Utility Plant in Process of Reclassification (103)					3
Utility Plant Leased to Others (104)					4
Property Held for Future Use (105)					5
Completed Construction not Classified (106)					6
Construction Work in Progress (107)	0				7
Utility Plant Acquisition Adjustments (108)					8
Other Utility Plant Adjustments (109)					9
Total Utility Plant	5,968,687	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	934,171	0	0	0	10
Total Accumulated Provision	934,171	0	0	0	
Net Utility Plant	5,034,516	0	0	0	

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year	815,573				815,573	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	112,899				112,899	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	11,342				11,342	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
Total credits	124,241	0	0	0	124,241	13
Debits during year						14
Book cost of plant retired	5,643				5,643	15
Cost of removal					0	16
Other debits (specify):						17
					0	18
Total debits	5,643	0	0	0	5,643	19
Balance End of Year	934,171	0	0	0	934,171	20
Composite Depreciation Rate?	No					21
If yes, what is the rate?						22

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify):					
NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	<u>0</u>	
Deductions:		
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	<u>0</u>	
Balance end of year	<u><u>0</u></u>	

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	25,868	28,045	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	25,868	28,045	

UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				
1993 GO	180	428	588	1
1996 MRB DISCOUNT & ISSUANCE	3,337	428	16,388	2
1996 MRB LOSS ON REFUNDING	105	428	514	3
Total			17,490	
Unamortized premium on debt (251)				
NONE				4
Total			0	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	295,095	1
Changes during year (explain):		
NONE		2
Balance end of year	295,095	

BONDS (ACCT. 221)

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
1996 MRB	03/05/1996	12/01/2011	4.65%	660,000	1
Total Bonds (Account 221):				660,000	

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
1993 GO	09/01/1993	12/01/2008	4.70%	135,000	1
Total for Account 223				135,000	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	99,096	1
Accruals:		
Charged water department expense	104,410	2
Charged electric department expense		3
Charged sewer department expense	3,178	4
Other (explain):		
NONE		5
Total Accruals and other credits	107,588	
Taxes paid during year:		
County, state and local taxes		6
Social Security taxes	7,768	7
PSC Remainder Assessment	566	8
Other (explain):		
Forgiveness of 2001 Tax Equivalence	99,096	9
Total payments and other debits	107,430	
Balance end of year	99,254	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
1996 MRB	2,915	34,773	34,975	2,713	1
Subtotal	2,915	34,773	34,975	2,713	
Advances from Municipality (223)					
1993 GO	620	7,370	7,445	545	2
Subtotal	620	7,370	7,445	545	
Other Long-Term Debt (224)					
NONE	0			0	3
Subtotal	0	0	0	0	
Notes Payable (231)					
NONE	0			0	4
Subtotal	0	0	0	0	
Total	3,535	42,143	42,420	3,258	

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	2,889,834	0	0	0	0	2,889,834	1
Add credits during year:							
For Services	12,615					12,615	2
For Mains	4,320					4,320	3
Other (specify):							
NONE						0	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	2,906,769	0	0	0	0	2,906,769	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124):		
SPECIAL ASSESSEMENTS	21,516	2
Total (Acct. 124):	21,516	
Special Funds (125):		
BOND RESERVE FUND	138,713	3
Total (Acct. 125):	138,713	
Notes Receivable (141):		
NONE		4
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	1	5
Electric		6
Sewer (Regulated)		7
Other (specify):		
NONE		8
Total (Acct. 142):	1	
Other Accounts Receivable (143):		
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
Other (specify):		
ACCRUED INTEREST	2,201	11
Total (Acct. 143):	2,201	
Receivables from Municipality (145):		
GENERAL FUND/SEWER FUND	105,459	12
Total (Acct. 145):	105,459	
Prepayments (165):		
NONE		13
Total (Acct. 165):	0	
Extraordinary Property Losses (182):		
NONE		14
Total (Acct. 182):	0	
Other Deferred Debits (183):		
NONE		15
Total (Acct. 183):	0	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Payables to Municipality (233):	
NONE	16
Total (Acct. 233):	0
Other Deferred Credits (253):	
NONE	17
Total (Acct. 253):	0

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	5,922,732	0	0	0	5,922,732	1
Materials and Supplies	26,956	0	0	0	26,956	2
Other (specify):						
NONE					0	3
Less Average:						
Reserve for Depreciation	874,872	0	0	0	874,872	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	2,898,301	0	0	0	2,898,301	6
Other (specify):						
NONE					0	7
Average Net Rate Base	2,176,515	0	0	0	2,176,515	
Net Operating Income	104,511	0	0	0	104,511	8
Net Operating Income as a percent of						
Average Net Rate Base	4.80%	N/A	N/A	N/A	4.80%	

RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	295,095	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	1,652,567	3
Other (Specify):		
NONE		4
Total Average Proprietary Capital	1,947,662	
Net Income		
Net Income	81,085	5
Percent Return on Proprietary Capital	4.16%	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

There were no significant changes during 2002

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

FINANCIAL SECTION FOOTNOTES

Identification and Ownership - Contacts (Page iv)

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WATER OPERATING REVENUES & EXPENSES

Particulars (a)	Amounts (b)	
Operating Revenues		
Sales of Water		
Sales of Water (460-467)	517,272	1
Total Sales of Water	517,272	
Other Operating Revenues		
Forfeited Discounts (470)	2,531	2
Miscellaneous Service Revenues (471)	988	3
Rents from Water Property (472)	0	4
Interdepartmental Rents (473)	0	5
Other Water Revenues (474)	12,264	6
Amortization of Construction Grants (475)	0	7
Total Other Operating Revenues	15,783	
Total Operating Revenues	533,055	
Operation and Maintenance Expenses		
Source of Supply Expenses (600-605)	8,606	8
Pumping Expenses (620-625)	50,602	9
Water Treatment Expenses (630-635)	3,894	10
Transmission and Distribution Expenses (640-655)	71,761	11
Customer Accounts Expenses (901-904)	22,747	12
Sales Expenses (910)	0	13
Administrative and General Expenses (920-935)	53,625	14
Total Operation and Maintenance Expenses	211,235	
Other Operating Expenses		
Depreciation Expense (403)	112,899	15
Amortization Expense (404-407)		16
Taxes (408)	104,410	17
Total Other Operating Expenses	217,309	
Total Operating Expenses	428,544	
NET OPERATING INCOME	104,511	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial	7	881	1,419	2
Industrial				3
Total Unmetered Sales to General Customers (460)	7	881	1,419	
Metered Sales to General Customers (461)				
Residential	2,049	145,867	296,704	4
Commercial	200	33,740	52,931	5
Industrial	9	11,122	11,160	6
Total Metered Sales to General Customers (461)	2,258	190,729	360,795	
Private Fire Protection Service (462)	5		4,524	7
Public Fire Protection Service (463)	1		125,941	8
Other Sales to Public Authorities (464)	23	22,281	24,593	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	2,294	213,891	517,272	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
------------------------------------	--	--	-------------------------------

NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	125,941	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify):		
NONE		4
Total Public Fire Protection Service (463)	125,941	
Forfeited Discounts (470):		
Customer late payment charges	2,531	5
Other (specify):		
NONE		6
Total Forfeited Discounts (470)	2,531	
Miscellaneous Service Revenues (471):		
RECONNECT FEES	988	7
Total Miscellaneous Service Revenues (471)	988	
Rents from Water Property (472):		
NONE		8
Total Rents from Water Property (472)	0	
Interdepartmental Rents (473):		
NONE		9
Total Interdepartmental Rents (473)	0	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	11,922	10
Other (specify):		
SALE OF MATERIAL AND SUPPLIES	342	11
Total Other Water Revenues (474)	12,264	
Amortization of Construction Grants (475):		
NONE		12
Total Amortization of Construction Grants (475)	0	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
SOURCE OF SUPPLY EXPENSES		
Operation Labor (600)	2,112	1
Purchased Water (601)		2
Operation Supplies and Expenses (602)	6,454	3
Maintenance of Water Source Plant (605)	40	4
Total Source of Supply Expenses	8,606	
PUMPING EXPENSES		
Operation Labor (620)	7,405	5
Fuel for Power Production (621)		6
Fuel or Power Purchased for Pumping (622)	40,348	7
Operation Supplies and Expenses (623)		8
Maintenance of Pumping Plant (625)	2,849	9
Total Pumping Expenses	50,602	
WATER TREATMENT EXPENSES		
Operation Labor (630)	1,744	10
Chemicals (631)	1,705	11
Operation Supplies and Expenses (632)		12
Maintenance of Water Treatment Plant (635)	445	13
Total Water Treatment Expenses	3,894	
TRANSMISSION AND DISTRIBUTION EXPENSES		
Operation Labor (640)	57,066	14
Operation Supplies and Expenses (641)	669	15
Maintenance of Distribution Reservoirs and Standpipes (650)	1,462	16
Maintenance of Mains (651)	3,192	17
Maintenance of Services (652)	2,935	18
Maintenance of Meters (653)	1,118	19
Maintenance of Hydrants (654)	2,689	20
Maintenance of Other Plant (655)	2,630	21
Total Transmission and Distribution Expenses	71,761	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
CUSTOMER ACCOUNTS EXPENSES		
Meter Reading Labor (901)	1,058	22
Accounting and Collecting Labor (902)	17,789	23
Supplies and Expenses (903)	3,917	24
Uncollectible Accounts (904)	(17)	25
Total Customer Accounts Expenses	22,747	
SALES EXPENSES		
Sales Expenses (910)		26
Total Sales Expenses	0	
ADMINISTRATIVE AND GENERAL EXPENSES		
Administrative and General Salaries (920)	13,297	27
Office Supplies and Expenses (921)	3,892	28
Administrative Expenses Transferred--Credit (922)		29
Outside Services Employed (923)	1,525	30
Property Insurance (924)	5,194	31
Injuries and Damages (925)		32
Employee Pensions and Benefits (926)	28,980	33
Regulatory Commission Expenses (928)		34
Miscellaneous General Expenses (930)	737	35
Transportation Expenses (933)		36
Maintenance of General Plant (935)		37
Total Administrative and General Expenses	53,625	
Total Operation and Maintenance Expenses	211,235	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		99,254	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		3,178	2
Net property tax equivalent		96,076	
Social Security		7,768	3
PSC Remainder Assessment		566	4
Other (specify): NONE			5
Total tax expense		104,410	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			La Crosse				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.196465				3
County tax rate	mills		4.059195				4
Local tax rate	mills		4.808047				5
School tax rate	mills		11.208627				6
Voc. school tax rate	mills		2.373541				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		22.645875				10
Less: state credit	mills		1.525784				11
Net tax rate	mills		21.120091				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		4.808047				14
Combined School Tax Rate	mills		13.582168				15
Other Tax Rate - Local	mills		0.000000				16
Total Local & School Tax	mills		18.390215				17
Total Tax Rate	mills		22.645875				18
Ratio of Local and School Tax to Total	dec.		0.812078				19
Total tax net of state credit	mills		21.120091				20
Net Local and School Tax Rate	mills		17.151160				21
Utility Plant, Jan. 1	\$	5,876,813	5,876,813				22
Materials & Supplies	\$	28,045	28,045				23
Subtotal	\$	5,904,858	5,904,858				24
Less: Plant Outside Limits	\$	220,144	220,144				25
Taxable Assets	\$	5,684,714	5,684,714				26
Assessment Ratio	dec.		1.017997				27
Assessed Value	\$	5,787,022	5,787,022				28
Net Local & School Rate	mills		17.151160				29
Tax Equiv. Computed for Current Year	\$	99,254	99,254				30
Tax Equivalent per 1994 PSC Report	\$						31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32
Tax equiv. for current year (see note 6)	\$	99,254					34

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	430,683		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	430,683	0	
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	356,238	2,358	13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	84,699		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	167,586		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	2,060		20
Total Pumping Plant	610,583	2,358	
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	16,858	2,095	23
Total Water Treatment Plant	16,858	2,095	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	56,386		24
Structures and Improvements (341)	0		25

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			430,683	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	430,683	
PUMPING PLANT				
Land and Land Rights (320)			0	12
Structures and Improvements (321)			358,596	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			84,699	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			167,586	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			2,060	20
Total Pumping Plant	0	0	612,941	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			18,953	23
Total Water Treatment Plant	0	0	18,953	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			56,386	24
Structures and Improvements (341)			0	25

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	420,503		26
Transmission and Distribution Mains (343)	2,930,168	55,264	27
Fire Mains (344)	0		28
Services (345)	525,335	12,615	29
Meters (346)	318,998	21,020	30
Hydrants (348)	442,658	4,200	31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	4,694,048	93,099	
GENERAL PLANT			
Land and Land Rights (389)	0		33
Structures and Improvements (390)	0		34
Office Furniture and Equipment (391)	0		35
Computer Equipment (391.1)	2,819		36
Transportation Equipment (392)	25,587		37
Stores Equipment (393)	0		38
Tools, Shop and Garage Equipment (394)	0		39
Laboratory Equipment (395)	0		40
Power Operated Equipment (396)	0		41
Communication Equipment (397)	91,306		42
SCADA Equipment (397.1)	0		43
Miscellaneous Equipment (398)	0		44
Other Tangible Property (399)	4,894		45
Total General Plant	124,606	0	
Total utility plant in service directly assignable	5,876,778	97,552	
Common Utility Plant Allocated to Water Department	0		46
Total utility plant in service	5,876,778	97,552	

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			420,503	26
Transmission and Distribution Mains (343)	2,581		2,982,851	27
Fire Mains (344)			0	28
Services (345)			537,950	29
Meters (346)	3,062		336,956	30
Hydrants (348)			446,858	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	5,643	0	4,781,504	
GENERAL PLANT				
Land and Land Rights (389)			0	33
Structures and Improvements (390)			0	34
Office Furniture and Equipment (391)			0	35
Computer Equipment (391.1)			2,819	36
Transportation Equipment (392)			25,587	37
Stores Equipment (393)			0	38
Tools, Shop and Garage Equipment (394)			0	39
Laboratory Equipment (395)			0	40
Power Operated Equipment (396)			0	41
Communication Equipment (397)			91,306	42
SCADA Equipment (397.1)			0	43
Miscellaneous Equipment (398)			0	44
Other Tangible Property (399)			4,894	45
Total General Plant	0	0	124,606	
Total utility plant in service directly assignable	5,643	0	5,968,687	
Common Utility Plant Allocated to Water Department			0	46
Total utility plant in service	5,643	0	5,968,687	

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			15,936	15,936	1
February			13,997	13,997	2
March			15,954	15,954	3
April			17,045	17,045	4
May			24,795	24,795	5
June			26,577	26,577	6
July			36,115	36,115	7
August			28,082	28,082	8
September			22,611	22,611	9
October			19,855	19,855	10
November			14,280	14,280	11
December			14,671	14,671	12
Total annual pumpage	0	0	249,918	249,918	
Less: Water sold				213,891	13
Volume pumped but not sold				36,027	14
Volume sold as a percent of volume pumped				86%	15
Volume used for water production, water quality and system maintenance				1,340	16
Volume related to equipment/system malfunction					17
Non-utility volume NOT included in water sales				3,478	18
Total volume not sold but accounted for				4,818	19
Volume pumped but unaccounted for				31,209	20
Percent of water lost				12%	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				2,013	23
Date of maximum: 10/16/2002					24
Cause of maximum:					25
Flusing Water Mains					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				257	26
Date of minimum: 11/22/2002					27
Total KWH used for pumping for the year				467,320	28
If water is purchased: Vendor Name:					29
Point of Delivery:					30

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
AMY DRIVE	4	150	20	254,000	Yes	1
AMANDA COURT	5	130	26	115,700	Yes	2
CREEKSIDE LANE	6	178	20	356,500	Yes	3

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

1

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	4	5	6	1
Location	AMY DRIVE	AMANDA COURT	CREEKSIDE LANE	2
Purpose	P	P	P	3
Destination	D	D	D	4
Pump Manufacturer	LAYNE NW	LAYNE NW	GOULDS	5
Year Installed	1976	1990	2001	6
Type	VERTICAL TURBINE	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	1,270	1,100	1,200	8
Pump Motor or Standby Engine Mfr	WESTINGHOUSE	GENERAL ELECTRIC	U S MOTORS	9
Year Installed	1976	1990	2001	10
Type	ELECTRIC	ELECTRIC	ELECTRIC	11
Horsepower	150	150	125	12

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification				14
Location				15
Purpose				16
Destination				17
Pump Manufacturer				18
Year Installed				19
Type				20
Actual Capacity (gpm)				21
Pump Motor or Standby Engine Mfr				22
Year Installed				23
Type				24
Horsepower				25

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	1	2	3	1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
				3
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R	R	R	4
				5
Year constructed	1949	1968	1996	6
				7
Primary material (earthen, steel, concrete, other)	CONCRETE	CONCRETE	CONCRETE	8
				9
Elevation difference in feet (See Headnote 3.)	180	180	180	10
				11
Total capacity in gallons (actual)	55,000	250,000	300,000	12
WATER TREATMENT PLANT				13
Disinfection, type of equipment (gas, liquid, powder, other)	OTHER	OTHER	OTHER	14
				15
Points of application (wellhouse, central facilities, booster station, other)	OTHER	OTHER	OTHER	16
				17
Filters, type (gravity, pressure, other, none)	NONE	NONE	NONE	18
				19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	1.0000	1.0000	1.0000	20
				21
Is a corrosion control chemical used (yes, no)?	N	N	N	22
				23
Is water fluoridated (yes, no)?	N	N	N	24
				25

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Number of Feet								
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
A	D	3.000	1,207	0	0	0	1,207	1
M	D	3.000	39	0	0	0	39	2
A	D	4.000	0	0	0	0	0	3
M	D	4.000	164	0	80	0	84	4
A	D	6.000	30,298	0	97	0	30,201	5
A	T	6.000	400	0	0	0	400	6
M	D	6.000	74,283	551	0	0	74,834	7
P	D	6.000	6,662	0	0	0	6,662	8
A	D	8.000	4,863	0	0	0	4,863	9
M	D	8.000	24,288	1,177	0	0	25,465	10
M	D	10.000	23,858	0	0	0	23,858	11
M	S	10.000	160	0	0	0	160	12
M	T	10.000	1,020	0	0	0	1,020	13
M	D	12.000	23,973	0	0	0	23,973	14
Total Within Municipality			191,215	1,728	177	0	192,766	
M	D	6.000	74	0	0	0	74	15
M	D	8.000	4,166	0	0	0	4,166	16
M	D	10.000	19	0	0	0	19	17
M	T	12.000	5,517	0	0	0	5,517	18
Total Outside of Municipality			9,776	0	0	0	9,776	
Total Utility			200,991	1,728	177	0	202,542	

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	988	0	0	0	988		1
M	1.000	1,294	32	0	0	1,326	56	2
M	1.500	24	0	0	0	24	11	3
M	2.000	53	2	0	0	55	26	4
M	4.000	12	0	0	0	12		5
M	6.000	1	0	0	0	1	0	6
M	8.000	2	0	0	0	2		7
Total Utility		2,374	34	0	0	2,408	93	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	0	0	0	0	0	0	1
0.750	2,180	72	17	18	2,253	105	2
1.000	75	0	0	(1)	74	1	3
1.250	0	0	0	0	0	0	4
1.500	11	2	1	0	12	3	5
2.000	12	3	3	(2)	10	10	6
3.000	10	0	0	(1)	9	4	7
4.000	3	1	1	0	3	3	8
6.000	1	0	0	0	1	1	9
Total:	2,292	78	22	14	2,362	127	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	0	0	0	0	0	0	0	1
0.750	2,083	121	4	5	0	40	2,253	2
1.000	3	63	1	5	0	2	74	3
1.250	0	0	0	0	0	0	0	4
1.500	0	11	1	0	0	0	12	5
2.000	0	4	1	5	0	0	10	6
3.000	0	0	1	8	0	0	9	7
4.000	0	1	1	1	0	0	3	8
6.000	0	1	0	0	0	0	1	9
Total:	2,086	201	9	24	0	42	2,362	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	14				14	1
Within Municipality	363	2			365	2
Total Fire Hydrants	377	2	0	0	379	
Flushing Hydrants						
	0				0	3
Total Flushing Hydrants	0	0	0	0	0	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year

Number of hydrants operated during year: 758

Number of distribution system valves end of year: 874

Number of distribution valves operated during year: 1,748

WATER OPERATING SECTION FOOTNOTES

Water Operation & Maintenance Expenses (Page W-05)

Account 620 - Well number 6 was placed on line in 2001 so less wages was needed in 2002.

Account 640 - The men charged more of their time to water than other municipal functions in 2002. Also the Village hired a new public works director in 2002. We paid for 2 directors for November and December.

Account 926 - Please see explanation for account 640 above.

Water Mains (Page W-15)

Water mains installed by the developer are financed 100% by that developer. The main that was installed by the Village was financed 100% by the Village water utility.

Water Services (Page W-16)

Water services installed by the developer are financed 100% by that developer. The services that was installed by the Village was financed 100% by the Village water utility.

Meters (Page W-17)

I adjusted meters to reflect the Village's utility billing software accounting of sizes and quantity of meters.
